

# Annual Quality Assurance Report (AQAR)

(Revised in October 2013 )



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
**An Autonomous Institution of the University Grants Commission**  
**P.O Box.No. 1075, Opp: NLSIU Nagarbhavi , Bangalore – 560072 India**

## Note :

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail ([capuagar@gmail.com](mailto:capuagar@gmail.com)).The file name needs to be submitted with Track ID of the institution and College Name. For example MHCOGN16601-Samundra Arts and Science College, Taliamuegu-Maharashtra.doc or EC\_32\_a & a\_143 dated 3-5-2004-Samudra Arts and Science College, Talismegu- Maharashtra.doc. The Higher Education Institutions need not Submit the printed/hard copy to NAAC .The acknowledgements would be sent to the institutions Through e-mail

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC , through its IQAC .The report is to detail the tangible results achieved in key area, specially identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example , July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for Example 2013-14)

#### I. Details of the Institution

1.1. Name of the Institution

1.2. Address Line 2

Address Line 2

CITY/Town

State

PIN Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel No. with STD Code:

Mobile :

Name of the IQAC Co-ordinator

DR CHIRABRATA DUTTA

Mobile :

+919437083161

IQAC e-mail address :

iqac.dalmiacollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN21187

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5- 2004.

This EC no. is available in the right corner-bottom  
Of your institution's Accreditation Certificate)

EC/37/48 , Dated. 21.09.2005

1.5 Website address :

dalmiacollege.rgp.ac.in

Web –link of the AQAR:

dalmiacollege.rgp.ac.in/AQAR2013-14.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>.

1.6. Accreditation Details

| Sl.NO. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|--------|-----------------------|-------|-------|-----------------------|-----------------|
| 1      | 1 <sup>st</sup> Cycle | B     | 72.50 | 2005                  | 2010            |
| 2      | 2 <sup>nd</sup> Cycle |       |       |                       |                 |
| 3      | 3 <sup>rd</sup> Cycle |       |       |                       |                 |
| 4      | 4 <sup>th</sup> Cycle |       |       |                       |                 |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21.09.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011.

- i. AQAR 2005-06:Letter no.1839, dated 14.10.2006
- ii. AQAR 2006-07:Letter no.054/055, dated 09.01.2008
- iii. AQAR 2007-08: Letter no.1363 , Dt. 16.10.2008
- iv. AQAR 2008 -09: Letter no.654, dated 05.05.2009
- v. AQAR 2009-10:Letter no.672 dated 05.05.2010

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous College of UGC Yes  No

Regulatory Agency approved Institutions Yes  No

(eg. AICTE,BCI ,MCI ,PCI , NCI)

Type of Institution Co-Education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid+ Self Financing  Totally Self-financing

1.10 Type of Faculty /Programme

Arts  Science  Commerce  Law  PEI(Phys Edu)

TEI(Edu)  Engineering  Health Science  Management

Others (Specify )

1.11 Name of the Affiliating University (for the Colleges)

SAMBALPUR UNIVERSITY

1.12 Special status conferred by Central /State Government –UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. University

University with Potential for Excellence  UGC –CPE

DST Star Scheme  UGC –CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG Programmes other (Specify  Any

UGC-COP Programmes 

|  |
|--|
|  |
|  |
|  |

**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of Students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and Community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External Experts

2.9 Total No. members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders : No.  Faculty

Non- Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the Year ? Yes  No

If Yes , mention the amount

2.13 Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences /Workshops/Symposia by the IQAC

Total Nos.  International  State  Institution Level

ii. Themes

2.14 Significant Activities and contributions made by IQAC

| Significant Activities                          | Contribution made                         |
|---|---|
| 1=Organisation of National/Departmental seminar | Motivation for participation              |
| 2= Function of placement cell                   | Availing of opportunity                   |
| 3=Audio visual aid for all honours teaching     | Benefit of honours students               |
| 4=Participation in games and sports             | Allowed to participate                    |
| 5=Attending camps of NSS,NCC and Red cross      | Allowed to participate                    |
| 6=Extra mural talk                              | Organised for students and staff          |
| 7=Appointment of Contractual faculty members    | Appointed to fill up the existing vacancy |

2.15 Plan of Action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action                           | Achievements  |
|--|---|
| 1=To organise seminars                   | Organized   |
| 2=Placement cell be more active          | Placement cell made fully active                      |
| 3=Provision for Audio visual teaching    | Practiced for all honours students                    |
| 4=Games and sports participation         | Participated in all university level games and sports |
| 5=Participation in NCC,NSS and Red cross | Better outcome  |
| 6=Extra mural talk                       | Organized   |
| 7=Appointment of Contractual faculty     | Appointed   |

- Attached the Academic Calendar of the year as Annexure....I

2.15. Whether the AQAR was placed in statutory body yes  No

Management  Syndicate  Any other  body

Provide the details of the action taken

Self defense training for girls students was introduced. Anti-ragging Squad was more active. Anti Harassment cell became more active. Campus cleaning and plantation were given more importance.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic programmes

| Level of the Programme | Number of Existing Programmes | Number of Programmes added During the year | Number of Self-Financing Programmes | Number of value Added/Career Oriented Programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| Phd                    |                               |  |                                     |  |
| PG                     |                               |  |                                     |  |
| UG                     | 03                            |  |                                     |  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            |                               |  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | 03                            |  |                                     |  |

|                   |  |  |  |  |
|-------------------|--|--|--|--|
| Interdisciplinary |  |  |  |  |
| Innovative        |  |  |  |  |

##### 1.2 (i) Flexibility of the Curriculum : CBCS/Core /Elective options

##### (ii) Pattern of Programmes:

| Pattern   | Number of Programmes |
|-----------|----------------------|
| Semester  |                      |
| Trimester |                      |
| Annual    | 03(BA,BSC, B.COM)    |

1.3 Feedback from stakeholders \* Alumni Parents Employers  
Students

(On all aspects)

Mode of Feedback : Online  Manual  Co-Operating Schools(for PEI)

\* provided an analysis of the Feedback in the Annexure...II

1.4 Whether there is any revision /update of regulation or syllabi , if yes mention their salient aspects.

As per syllabi provided by the University

1.5 Any new Department/Centre introduced during the Year , If yes , give details.

NO

### Criterion – II

## 2. Teaching , Learning and Evaluation

2.1 Total No. of Permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 37    | 25               | 12                   | -          |        |

2.2 No. of permanent faculty with ph.D.

07

2.3. No. of faculty positions Recruited ( R )and Vacant ( v ) during the year

| Asst. Professors |    | Associate Professors |    | Professors |   | Others |   | Total |    |
|------------------|----|----------------------|----|------------|---|--------|---|-------|----|
| R                | V  | R                    | V  | R          | V | R      | V | R     | V  |
| 05               | 00 | 00                   | 12 | -          | - | -      | - | 05    | 12 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

02



2.5. Faculty participation in conferences and symposia :

| No. of Faculty   | International Level | National Level | State Level |
|------------------|---------------------|----------------|-------------|
| Attended         |                     | 37             |             |
| Presented papers |                     |                |             |
| Resource Persons |                     |                |             |

2.6 Innovative process adopted by the institution in Teaching and Learning :

Basic computer education was provided to all the students in collaboration with Unitech.

2.7 Total No. of actual teaching days  
During this academic year

238

2.8 Examination/Evaluation Reforms initiated by

The Institution (for example: Open Book Examination, Bar coding, Double Valuation, Photocopy , Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum

Restructuring /revision/syllabus development

As member of Board of Study/Faculty Curriculum Development workshop

0

0

3

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

Distribution of pass percentage :

| Title of the Programme | Total no. of students<br>Appeared | Division      |       |       |       |        |
|------------------------|-----------------------------------|---------------|-------|-------|-------|--------|
|                        |                                   | Distinction % | I %   | II %  | III % | Pass % |
| BA                     | 96                                | 1.38%         |       | 15.27 |       | 21.84% |
| BSC                    | 85                                | 4.91          | 22.95 | 11.47 |       | 28.23% |
| BCOM                   | 95                                | 22.58         | 35.48 | 48.38 |       | 54.73% |

2.12. How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning process :

Periodic assessment is done in the class rooms to evaluate the efficiency of the Students.

2.13. Initiatives undertaken towards faculty development:

| Faculty / Staff Development Programmes         | Number of Faculty benefitted   |
|--|--|
| Refresher Courses                              | 03   |
| UGC- Faculty Improvement Programme             | i)Attending seminars.....03<br>ii)Addressing extra mural talk.....04<br>iii)Attending conferences.....01<br>iv)Utilising library during leisure hours...38 |
| HRD Programmes                                 |  |
| Orientation Programmes                         |  |
| Faculty exchange Programmes                    |  |
| Staff training conducted by the University     |  |
| Staff training conducted by other institutions |  |
| Summer/Winter Schools , Workshops , etc.       |  |
| Others   |  |

2.14. Details of Administrative and Technical Staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of Permanent Positions filled During the year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 34                            | 00                         | 00   | 00                                     |
| Technical Staff      | 01                            |                            |  |  |

**Criterion – III**

**3. Research , Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the institution

THE IQAC HAS INITIATED BETTER CLIMATE FOR PROMOTING RESEARCH AND CREATED RESEARCH FRIENDLY ATMOSPHERE IN THE COLLEGE.

3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           | 01      | 01         |           |
| Outlay in Rs. Lakhs |           |         | 1,64,000   |           |

### 3.4. Details on research publications

|                          | International    | National | Others |
|--------------------------|------------------|----------|--------|
| Peer Review Journals     | ELSEVIER/ 6.2014 |          |        |
| Non-Peer Review Journals |                  |          |        |
| e-Journals               |                  |          |        |
| Conference Proceedings   |                  |          |        |

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies ,industry and other organizations

| Nature of the project  | Duration Year  | Name of the funding Agency | Total grant Sanctioned | Received      |
|--|----------------|----------------------------|------------------------|---------------|
| Major projects   |                |                            |                        |               |
| Minor Projects   | 2 years        | UGC                        | 68,750                 | 68,750        |
| Interdisciplinary Projects   |                |                            |                        |               |
| Industry sponsored   |                |                            |                        |               |
| Industry sponsored by the University / College                                 |                |                            |                        |               |
| Students research projects<br><i>(other than compulsory by the University)</i> |                |                            |                        |               |
| Any other (Specify   |                |                            |                        |               |
| <b>Total</b>   | <b>2 years</b> | <b>UGC</b>                 | <b>68,750</b>          | <b>68,750</b> |

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

II ) Without ISBN No.

3.8 No. of University Departments receiving funds from  
 UGC-SAP  CAS  DST-FIST   
 DEP  DBT Scheme/ funds

3.9 For Colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (Specify)

3.10. Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              |               | 02       |       |            |         |
| Sponsoring Agencies |               | UGC      |       |            |         |

3.12 No. of faculty served as experts , chairpersons or resource persons

3.13. No. of collaborations International  National  Any other

3.14. No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :  
 From funding agency  From Management of University College   
 Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| Nation         | Applied | NA     |
|                | Granted | NA     |
| International  | Applied | NA     |
|                | Granted | NA     |
| Commercialised | Applied | NA     |
|                | Granted | NA     |

3.17. No. of research awards/recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | Dist | College |
|-------|---------------|----------|-------|------|---------|
| NIL   |               |          |       |      |         |

3.18. No. of faculty from the Institution  
Who are ph.D. Guides  
And students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):NIL

JRF

SRF

Project Fellows

Any other

3.21 No. of Students Participated in NSS events,

University Level

06

State Level

National Level

02

International Level

3.22 No. of Students Participated in NCC events,

University Level

30

State Level

National Level

10

International Level

3.22 No. of Awards won in NSS

|                  |                                 |             |                      |
|------------------|---------------------------------|-------------|----------------------|
| University Level | <input type="text" value="01"/> | State Level | <input type="text"/> |
| National Level   | <input type="text"/>            | State Level | <input type="text"/> |

3.24. No. of Awards won in NCC :

|                  |                                 |             |                      |
|------------------|---------------------------------|-------------|----------------------|
| University Level | <input type="text"/>            | State Level | <input type="text"/> |
| National Level   | <input type="text" value="01"/> | State Level | <input type="text"/> |

3.25 No. of Extension activities organized

|                  |                      |               |                                 |           |                      |
|------------------|----------------------|---------------|---------------------------------|-----------|----------------------|
| University forum | <input type="text"/> | College forum | <input type="text" value="03"/> |           |                      |
| NCC              | <input type="text"/> | NSS           | <input type="text"/>            | Any other | <input type="text"/> |

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp organized
- Self defence training given to girl students
- Plantation in locality
- Social work in Khariadhipa village by NSS volunteers
- Road safety awareness programme under the leadership of RTO, Sundargarh
- Campus cleaning under Swachha Bharat with S.J. Jual Oram, Tribal welfare Minister, Govt. of India.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1. Details of increase in infrastructure facilities:

| Facilities  | Existing | Newly created  | Source of Fund | Total    |
|---|----------|--|----------------|----------|
| Campus area   | 29.62 ac |  |                | 29.62    |
| Class rooms   | 20       |  |                | 20       |
| Laboratories  | 14       |  |                | 14       |
| Seminar Halls   | 01       |  |                | 01       |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |          | LCD projector=01<br>Printer=01<br>Rotary microtom=01 | UGC            | 03       |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |          | 117503/-   |                | 117503/- |
| Others  |          |  |                |          |

#### 4.2 Computerization of administration and library

The Office , Admission , Examination , Accounts and Library are fully Computerized with wi-fi connection.

#### 4.3 Library services :

|                 | Existing |         | Newly added |       | Total |         |
|-----------------|----------|---------|-------------|-------|-------|---------|
|                 | No.      | Value   | No          | Value | No.   | Value   |
| Text Books      | 18674    | 1307180 | 65          | 7800  | 18739 | 1314980 |
| Reference Books | 6927     | 489000  | 75          | 7500  | 7002  | 496500  |
| e-Books         |          |         |             |       |       |         |
| Journals        | 16       | 16000   | 01          | 1000  | 17    | 17000   |

|                  |  |  |  |  |  |  |
|------------------|--|--|--|--|--|--|
| e-Journals       |  |  |  |  |  |  |
| Digital Database |  |  |  |  |  |  |
| CD & Video       |  |  |  |  |  |  |
| Others (Specify) |  |  |  |  |  |  |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 28              | 03            | Wi-fi    |                  |                  | 06     | 10          |        |
| Added    | 02              |               |          |                  |                  |        |             |        |
| Total    | 30              | 03            | 01       |                  |                  | 06     | 10          |        |

#### 4.5 Computer, Internet access , training to teachers and students and any other programme for technology Upgradation (Networking , e-Governance etc.)

Basic Computer education is provided to the Students and the Staff members , Unitech computer centre is providing certificate course inside the campus.

#### 4.6 Amount spent on maintenance in lakhs :

|  |         |        |
|--|---------|--------|
| i) ICT                                   |         | 10,000 |
| II) Campus Infrastructure and facilities |         | 20,000 |
| iii) Equipments                          |         | 10,000 |
| iv) Others                               | Library | 10,000 |
| TOTAL :                                  |         | 50,000 |



## Criterion -V

### 5. Student Support Progression

#### 5.1 Contribution of IQAC in enhancing awareness about students support services

More career Counselling seminars were held to create awareness among Students.

#### 5.2 Efforts made by the institution for tracking the progression

Regular feed-back from the Students were collected to assess the progress.

#### 5.3(a) Total Number of Students

| UG  | PG | Ph.D | Others |
|-----|----|------|--------|
| 928 |    |      |        |

#### (b) No. of Students out side the State

00

#### (c) No. of International Students

00

| Men | No  | %    | Women | No  | %    |
|-----|-----|------|-------|-----|------|
|     | 407 | 43.8 |       | 521 | 56.2 |

| Last Year |    |     |     |                       |       | This Year |    |     |     |                       |       |
|-----------|----|-----|-----|-----------------------|-------|-----------|----|-----|-----|-----------------------|-------|
| General   | SC | ST  | OBC | Physically Challenged | Total | General   | SC | ST  | OBC | Physically Challenged | Total |
| 473       | 63 | 392 | -   | 00                    | 928   | 473       | 63 | 392 | -   | 00                    | 928   |

Demand ratio :3.1:1

Dropout:3.2 %

#### 5.4 Details of Student support mechanism for coaching for competitive examination (if any)

NA

No. of Students beneficiaries

5.5 No. of students qualified in three examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of Student counselling and career guidance

Student Counselling and career guidance has been done through seminars and Symposia.

No. of students benefitted

5.7 Details of campus placement

| <i>On Campus</i>                |                                 | <i>Off Campus</i>         |                           |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 02                              | 68                              | 01                        | 00                        |

5.8 Details of gender sensitization programmes

Anti-Sexual harassment Cell is functioning along with Anti-ragging cell.

5.9 Students Activities

5.9.1 No. of Students participated in Sports , Games and other events.

State/University Level  National Level  International Level

No. of students participated in cultural events:NIL

State/University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports , Games and other events:NIL

Sports : State/University level  National level  International level

Cultural : State/University level  National level  International level

5.10 Scholarship and Financial Support

|   | Number of Students | Amount  |
|---|--------------------|---------|
| Financial support from institution                                  |                    |         |
| Financial support from government                                   | 535                | 2774500 |
| Financial support from other sources                                |                    |         |
| Number of students who received International / Nation recognitions |                    |         |

5.11 Student organized / initiatives

Fairs : State/University level  National level  International level

Exhibition : State /University level  National level  International level

5.12 no. of Social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : NIL

**Criterion – VI**

**6. Governance , Leadership and Management**

6.1 State the Vision and Mission of the institution

The Vision and Mission of our institution is to make the Students and the Staff members aware of Creativity and positivism in all sorts of Academic sphere.

Promoting scientific temperament among the tribals while keeping their root in lack in particular and rural makes in general

6.2 Does the Institution has a management Information System.

yes

6.3 Quality Improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Board of Study constituted by the University develops the curriculum

6.3.2 Teaching and Learning

Regular Classes are being held with interactive Sessions

6.3.3 Examination and Evaluation

Examination and evaluation work is done by the University

6.3.4 Research and Development

The faculty members are encouraged to take up research work.

6.3.5 Library , ICT and physical infrastructure / instrumentation

A 10- station gym has been provided to the Students . Library is fully Computerized

6.3.6. Human Resource Management

Human Resource Management system has been activated for the member of the staff under Govt. Scheme.

6.3.7. Faculty and Staff recruitment

Recruitment of faculties against vacancies is done regularly.

6.3.8 Industry Interaction / Collaboration

Active Collaboration with OCL India Ltd and OISL LTD for infra-structure development.

6.3.9 Admission of Students

Online admission system has been adopted under the project SAMS.

6.4 Welfare Schemes of

6.5 Total corpus fund generated

6.6. Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

| Audit type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | YES      | GOVT.  | YES      | PRINCIPAL |
| Administrative | YES      | GOVT.  | YES      | PRINCIPAL |

|              |                      |
|--------------|----------------------|
| Teaching     |                      |
| Non-teaching |                      |
| Students     | Social Service Guild |

6.8 Does the University /Autonomous  College declares results within 30 days ?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University /Autonomous College for Examination Reform ?

NA

6.10. What efforts are made by the University to promote autonomy in the affiliated /constituent College ?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association actively participated in the development process.

6.12 Activities and support from the Parent – Teacher Association

The PTA has been constituted and regularly consulted.

6.13 Development Programmes for support staff

In house interactive sessions on account keeping and various uses of computers were held.

6.14. Initiatives taken by the institution to make the campus eco-friendly

Dustbins have been placed through out the campus, Large-Scale plantation has been done to protect the environment; cleanliness is strictly adhered to.

## **Criterion-VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

The Library was provided with wifi internet access.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Separate doubt clearing classes were held for academically weak students with question answer discussion.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Students were encouraged to use computers and wi-fi internet facility to collect study materials. Outdoor activities and study tours were encouraged.

❖ *Provided the details in annexure...III*

7.4 **Contribution** to environmental awareness /protection

Students planted trees around the campus and the near by villages.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add . (For example SWOT Analysis)

N.A.

## **8. Plans of institution for next year**

1. Basic Computer Laboratory be modernized
2. Purchase of more reference books
3. Computer aided teaching be provided to all
4. Encouraging students for participation in NCC/NSS/Red cross
5. Self Defence training be provided to all girl students
6. Reservation policy in admission be followed strictly.



Name: Dr. C.B. Dutta



Name:-Sri Babulal Behera

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



Abbreviations:

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
|      |   |  |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Educational Institution          |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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**Annexure-I**  
**DALMIA COLLEGE, RAJGANGPUR: JHARBEDA CAMPUS**  
**ACADEMIC CALENDAR FOR**  
**ACADEMIC SESSION 2013-14**

| Sl. No | Events                                      | 1st Year                          | 2 <sup>nd</sup> Year             | 3 <sup>rd</sup> Year             |
|--------|---|-----------------------------------|----------------------------------|----------------------------------|
| 1      | Re admission to next higher class           |                                   | 29/04/2013 to 04/05/2013         | 29/04/2013 to 04/05/2013         |
| 2      | Re opening of College (after Vacation)      |                                   | 20/06/2013                       | 20/06/2013                       |
| 3      | e- Admission                                | As per Govt. datelines            |                                  |                                  |
| 4      | Classes Start                               | 07/08/2013                        | 20/06/2013                       | 20/06/2013                       |
| 5      | Reporting Shortage of Attendance            | 1st week of September             | 1st week of September            | 1st week of September            |
| 6      | VST Examination                             | 2 <sup>nd</sup> week of September | 2 <sup>nd</sup> week of August   | 2 <sup>nd</sup> week of August   |
| 7      | College Election                            | As per Govt. notification         | As per Govt. notification        | As per Govt. notification        |
| 8      | Seminar Classes                             | 19/08/2013to 16/11/2013           | 19/08/2013to 16/11/2013          | 19/08/2013to 16/11/2013          |
| 9      | Literary Competitions                       | 2 <sup>nd</sup> week of December  | 2 <sup>nd</sup> week of December | 2 <sup>nd</sup> week of December |
| 10     | Cultural Competitions                       | 06/01/2014 to 22/01/2014          | 06/01/2014 to 22/01/2014         | 06/01/2014 to 22/01/2014         |
| 11     | Reporting Shortage of Attendance            | 2 <sup>nd</sup> week of November  | 2 <sup>nd</sup> week of November | 2 <sup>nd</sup> week of November |
| 12     | Test/Half yearly Examination                | 3 <sup>rd</sup> week of November  | 3 <sup>rd</sup> week of November | 3 <sup>rd</sup> week of November |
| 13     | Filling of forms for University Examination | As per University notification    | As per University notification   | As per University notification   |
| 14     | Annual Sports                               | 06/01/2014 to 22/01/2014          | 06/01/2014 to 22/01/2014         | 06/01/2014 to 22/01/2014         |

|    |                        |                                   |                                   |                                   |
|----|------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| 15 | Annual Drama           | 06/01/2014 to<br>22/01/2014       | 06/01/2014 to<br>22/01/2014       | 06/01/2014 to<br>22/01/2014       |
| 16 | Annual Function        | 06/01/2014 to<br>22/01/2014       | 06/01/2014 to<br>22/01/2014       | 06/01/2014 to<br>22/01/2014       |
| 17 | Last Teaching day      | 28/02/2014                        | 28/02/2014                        | 28/02/2014                        |
| 18 | University Examination | As per University<br>notification | As per University<br>notification | As per University<br>notification |
| 19 | Last working day       | 2 <sup>nd</sup> week of May 2014  | 2 <sup>nd</sup> week of May 2014  | 2 <sup>nd</sup> week of May 2014  |

## Annexure-II

Academic session: 2013-2014

Item No 1.3

### Feedback from the stake holders

A. Alumni:

The members of the Alumni Association organised a meeting as per their previous commitment. They requested all the members to contribute mentally, physically and financially for the progress of the college to make it an ideal one. They were happy about holding doubt clearing classes for the weak students and thanked the principal and members of the staff for this.

B. Parents:

The parents from the locality expressed their satisfaction on the disciplined way of conduct of election, annual function, inter college sports competitions and suggested the Principal to continue with the same spirit. They also suggested that the wi-fi internet connection facility be provided to one and all.

C. Employer

The members of the Managing Committee were satisfied about the progress of the institution and expressed their willingness to cooperate the teachers and students for all kinds of developmental works. They suggested the Principal to apply for more funds to the State Government/ UGC for purchase of more computers.

D. Students:

The students expressed their happiness on the achievement of their teams in various inter-college sports competitions. They also enthusiastically participated in the National Seminars organised by the Department of Odia and English .They wanted that more National Seminars be held in the College.

Item No. 7.3 Details of two best practices followed by the institution:

The IQAC moved a proposal to provide internet facility to one and all in the college campus. The college authority and management considered the proposal and installed a Wi-fi system with BSNL as the service provider. All the departments were connected to this wi-fi network and the students also have free access to it. It was also decided to take students on study-tours and educational trips to give them more field exposure. Most of the teaching departments conducted study-tours.