

Annual Quality Assurance Report (AQAR)

(Revised in October 2013)



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O Box.No. 1075, Opp: NLSIU Nagarbhavi , Bangalore – 560072 India

Note :

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (capuagar@gmail.com).The file name needs to be submitted with Track ID of the institution and College Name. For example MHCOGN16601-Samundra Arts and Science College, Taliamuegu-Maharashtra.doc or EC_32_a & a_143 dated 3-5-2004-Samudra Arts and Science College, Talismegu- Maharashtra.doc. The Higher Education Institutions need not Submit the printed/hard copy to NAAC .The acknowledgements would be sent to the institutions Through e-mail

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC , through its IQAC .The report is to detail the tangible results achieved in key area, specially identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example , July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for Example 2013-14)

2012-13

I. Details of the Institution

1.1. Name of the Institution

Dalmia College ,Rajgangpur

1.2. Address Line 2

Po. JHARBEDA

Address Line 2

VIA- TUNMURA

CITY/Town

Dist- SUNDARGARH

State

ODISHA

PIN Code

770070

Institution e-mail address

dalmiacollege.rgp@gmail.com

Contact Nos.

+ 919438391066

Name of the Head of the Institution:

BABULAL BEHERA

Tel No. with STD Code:

+919438391066

+919438391066

Mobile :

Name of the IQAC Co-ordinator

DR. CHIRABRATA DUTTA

Mobile :

919437083161

IQAC e-mail address :

iqac.dalmiacollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN21187

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5- 2004.

This EC no. is available in the right corner-bottom
Of your institution's Accreditation Certificate)

EC/37/48 , Dated. 21.09.2005

1.5 Website address :

dalmia college.rgp.ac.in

Web –link of the AQAR:

dalmiacollege.rgp.ac.in/AQAR2012-13.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>.

1.6. Accreditation Details

Sl.NO.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.50	2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

21.09.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011

- i. AQAR 2005-06:Letter no.1839, dated 14.10.2006
- ii. AQAR 2006-07:Letter no.054/055, dated 09.01.2008
- iii. AQAR 2007-08: Letter no.1363 , Dated 16.10.2008
- iv. AQAR 2008 -09:Letter no. 654, dated 05.05.2009
- v. AQAR 2009-10:Letter no.672 dated 05.05.2010

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institutions Yes No

(eg. AICTE,BCI ,MCI ,PCI , NCI)

Type of Institution Co-Education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC2(f) UGC 12B

Grant-in-aid+ Self Financing Totally Self-financing

1.10 Type of Faculty /Programme

Arts Science Commerce Law PEI(Phys Edu)

TEI(Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

SAMBALPUR UNIVERSITY

1.12 Special status conferred by Central /State Government –UGC/CSIR/DST/DBT/ICMR etc . NA

Autonomy by State/Central Govt. University

University with Potential for Excellence UGC –CPE

DST Star Scheme UGC –CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (Specify

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of Students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External Experts

2.9 Total No. members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders : No. Faculty

Non- Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the Year ? Yes No

If Yes , mention the amount

2.13 Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences /Workshops/Symposia by the IQAC

Total Nos. International State Institution Level

ii. Themes

2.14 Significant Activities and contributions made by IQAC

Significant Activities	Contribution made
1=Supply of LCD projectors	Supplied to all science departments
2=Purchase of reference books	To encourage research works
3=Motivation for Ph.D.work	Some are engaged in Ph.D. Work
4=Special classes for weak students	Improvement in examinations.
5=Importance to placement cell	Motivating students for campus selection
6=Purchase of new international/national journals	Subscription made for purchase of new journals

2.15 Plan of Action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1=Science departments be equipped with LCD projectors	Supplied
2=Reference books be purchased	Purchased
3=Motivation towards research/Ph.D.works	Motivated
4=special classes for weak students	Classes engaged
5=wellfunction of placement cell	Wellfunctioned
6=purchase of journals	Subscribed

*Attached the Academic Calendar of the year as Annexure.....I

2.15. Whether the AQAR was placed in Statutory body yes No

Management Syndicate Any other body

Provide the details of the action taken

Fund allocation for library facilities, Collection of students' feedback to improve the academic environment, special Importance to science teaching, importance on placement of students, plantation of trees and assessment of various activities performed with suggestion for improvement.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes added During the year	Number of Self-Financing Programmes	Number of value Added/Career Oriented Programmes
Ph.D				
PG				
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum : CBCS/Core /Elective options

(ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	
Trimester	
Annual	03(BA,BSC, B.COM)

1.3 Feedback from stakeholders * Alumni Parents Employers Students
(On all aspects)

Mode of Feedback : Online Manual Co-Operating Schools(for PEI)

*Provided an analysis of the Feedback in the Annexure...II

1.4 Whether there is any revision /update of regulation or syllabi , if yes mention their salient aspects.

As per syllabi provided by the University

1.5 Any new Department/Centre introduced during the Year , If yes , give details.

NO

Criterion – II

2. Teaching , Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	24	13	-	

2.2 No. of permanent faculty with Ph.D.

07

2.3. No. of faculty positions Recruited (R)and Vacant (v) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	02	00	10	00	00	01	00	03	12

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

02

2.5. Faculty participation in conferences and symposia :

No. of Faculty	International Level	National Level	State Level
Attended		03	
Presented papers			
Resource Persons			

2.6 Innovative process adopted by the institution in Teaching and Learning :

Use of LCD projectors and Visual aids in class room teaching and supply of study materials to students.

2.7 Total No. of actual teaching days
During this academic year 238

2.8 Examination/Evaluation Reforms initiated by
The Institution (for example: Open Book Examination, Bar coding,
Double Valuation, Photocopy , Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum
Restructuring /revision/syllabus development
As member of Board of Study/Faculty Curriculum Development workshop

0	0	3
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2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise
Distribution of pass percentage :

Title of the Programme	Total no. of students Appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	70			4.91		7.14%
B.SC.	46	9.30	13.95	2.32		17.39%
B.COM.	108	26.66	43.33	33.33		37.96%

2.12. How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning process :

Periodic assessment, very similar tests, students' feedback and spoken English classes are practised to evaluate the efficiency of the Students.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of Faculty benefitted
Refresher Courses	03
UGC- Faculty Improvement Programme	i)Attending seminars.....03 ii)Addressing extra mural talk.....04 iii)Attending conferences.....01 iv)Utilising library during leisure hours...38
HRD Programmes	
Orientation Programmes	
Faculty exchange Programmes	

Staff training conducted by the University	01
Staff training conducted by other institutions	
Summer/Winter Schools , Workshops , etc.	01
Others	

2.14. Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled During the year	Number of positions filled temporarily
Administrative Staff	36	02	-	-
Technical Staff	01			

Criterion – III

3. Research , Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the institution

Availability of reference books, journal and reading room facility for staff in the library, motivating teachers for Ph.D. works and allowing faculties to attend refresher courses are some of initiatives undertaken for promoting research climate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	164000	Yes
Outlay in Rs. Lakhs	61,500	continuing		

3.4. Details on research publications

	International	National	Others
Peer Review Journals	AIP/06/2013		

Non-Peer Review Journals			
e-Journals			
Conference Proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies ,industry and other organizations

Nature of the project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects	18 months	UGC	164000	164000
Interdisciplinary Projects				
Industry sponsored				
Industry sponsored by the University / College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other (Specify				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 II) Without ISBN No.

3.8 No. of University Departments receiving funds from
 UGC-SAP CAS DST-FIST
 DEP DBT Scheme/ funds

3.9 For Colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (Specify)

3.10. Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring Agencies					

3.12 No. of faculty served as experts , chairpersons or resource persons

3

3.13. No. of collaborations International

National

Any other

3.14. No. of linkages created during this year

3.15 Total budget for research for current year in

lakhs :NA

From funding agency

From Management of University College

Total

3.16 No. of patents received this year

Type of Patent		Number
Nation	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17. No. of research awards/recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	Dist	College

3.18. No. of faculty from the Institution

01

Who are ph.D. Guides

And students registered under them

01

NA

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of Students Participated in NSS events,

University Level State Level
National Level International Level

3.22 No. of Students Participated in NCC events,

University Level State Level
National Level International Level

3.22 No. of Awards won in NSS

University Level State Level
National Level State Level

3.24. No. of Awards won in NCC :

University Level State Level
National Level State Level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation of trees and environment cleaning
- Blood donation camp
- Social service by NCC and NSS volunteers

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29.62 ac			29.62
Class rooms	20			20
Laboratories	14			14
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		1=XGA Projector-01 2=Wireless interactive white board-04	UGC	05
Value of the equipment purchased during the year (Rs. in Lakhs)		1. 1,38,696 2. 3,83,630	UGC	522326
Others				

4.2 Computerization of administration and library

The Office , Admission , Examination , Accounts and Library are fully Computerized with wi-fi connection

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No	Value	No.	Value
Text Books	18445	1305150	229	16030	18674	1321180
Reference Books	6857	484100	70	4900	6927	489000
e-Books						
Journals	14	14000	02	2000	16	16000
e-Journals						
Digital Database						

CD & Video						
Others (Specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22							
Added	06							
Total	28							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Basic Computer education is provided to the Students and the member of the Staffs

4.6 Amount spent on maintenance in lakhs :

i) ICT		30,000
II) Campus Infrastructure and facilities		50,000
iii) Equipments		10,000
iv) Others	Library	10,000
TOTAL :		1,00,000

Criterion -V

5. Student Support Progression

5.1 Contribution of IQAC in enhancing awareness about students support services

wellfurnished Reading room facility provided to students in Library ,campus cleaning was done, plantation was made by NSS Volunteers ,NCC volunteers were engaged in social service in the locality.

5.2 Efforts made by the institution for tracking the progression

Regular feedback collected from students for teaching evaluation and senior faculties were assigned extra-curricular assignments for tracking the progress of various activities

5.3(a) Total Number of Students

UG	PG	Ph.D	Others
928			

(b) No. of Students out side the State

00

(c) No. of International Students

00

Men	No	%
	407	43.11

Women	No	%
	528	56.89

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
435	64	264	-	00	863	473	63	392	-	00	928

Demand ratio: 3.6:1

Dropout: 3.1 %

5.4 Details of Student support mechanism for coaching for competitive examination (if any)

NA

No. of Students beneficiaries

5.5 No. of students qualified in three examinations:N.A.

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of Student counselling and career guidance

Student Counselling and career guidance has been done through seminars and Symposia.

No. of students benefitted

ALL

5.7 Details of campus placement

<i>On Campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	30	02	00

5.8 Details of gender sensitization programmes

i) Wellfunctioning of anti-Sexual harassment Cell
 ii) Three days workshop in gender sensitization was held from May 26 to May 28 2013 in collaboration with NSS regional centre and RJINYD, CHENNAI.

5.9 Students Activities

5.9.1 No. of Students participated in Sports , Games and other events.

State/University Level

04

National Level

International Level

No. of students participated in cultural events

State/University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports , Games and other events

Sports: State/University level

03

National level

International level

Cultural : State/University level

National level

International level

5.10 Scholarship and Financial Support

	Number of Students	Amount
Financial support from institution		
Financial support from government	548	2818050
Financial support from other sources		
Number of students who received International / Nation recognitions		

5.11 Student organized / initiatives

Fairs : State/University level National level International level

Exhibition : State /University level National level International level

5.12 no. of Social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:.....NIL.

Criterion – VI

6. Governance , Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision and Mission of our institution is to make the Students and the Staff members aware of Creativity and positivism in all sorts of Academic sphere.

Total awakening of the tribal community and integrating them to the main stream.

6.2 Does the Institution has a management Information System.

yes

6.3 Quality Improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Board of Study constituted by the University develops the curriculum

6.3.2 Teaching and Learning

Regular Classes are being held with interactive Sessions

6.3.3 Examination and Evaluation

Examination and evaluation work is done by the University

6.3.4 Research and Development

The faculty members are encouraged to take up research work.

6.3.5 Library , ICT and physical infrastructure / instrumentation

A 10- station gym has been provided to the Students . Library is fully Computerised and Basic computer literacy introduced for all

6.3.6. Human Resource Management

Human Resource Management system has been activated for the members of the staff under Govt. Scheme.

6.3.7. Faculty and Staff recruitment

Recruitment for vacancy positions is done regularly.

6.3.8 Industry Interaction / Collaboration

Active Collaboration with OCL India Ltd and OISL LTD for infra-structure development.

6.3.9 Admission of Students

Online admission system has been adopted under the project SAMS.

6.4 Welfare Schemes of

6.5 Total corpus fund

Teaching	
Non-teaching	
Students	Social Service Guild

generated :

6.6. Whether annual financial audit has NA been done Yes
No

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	GOVT.	YES	PRINCIPAL
Administrative	YES	GOVT.	YES	PRINCIPAL

6.8 Does the University /Autonomous College declares results within 30 days ?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University /Autonomous College for Examination Reform ?

NA

6.10. What efforts are made by the University to promote autonomy in the affiliated /constituent College ?

Autonomous status application is pending at university level

6.11 Activities and support from the Alumni Association

The Alumni Association actively participated in the development process.

6.12 Activities and support from the Parent – Teacher Association

The PTA has been constituted and regularly consulted.

6.13 Development Programmes for support staff

An orientation programme on letter drafting and file management was held to educate the support staff.

6.14. Initiatives taken by the institution to make the campus eco-friendly

Dustbins have been placed through out the campus, Large-Scale plantation has been done to protect the environment; cleanliness is strictly adhered to.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

The library has been shifted to new spacious building and accordingly students were benefited much.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Short questions with answers was vividly discussed in the class room for the better psychic development of the students.

Very similar test was continued and audio visual mode of teaching was in most of the classes.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self–study Manuals)

ALL students were trained to use power point presentation in all department seminars

A special window for news and publications was created for the students.

❖ 'Provided the details in annexure... III

7.4 Contribution to environmental awareness /protection

A quiz competition was conducted among students for environmental awareness.

7.5 Whether environmental audit was conducted ? Yes No

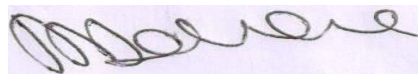
7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

8. Plans of institution for next year

- 1=organization of National/Departmental seminar
- 2=Importance to campus placement
- 3=Audio visual aid teaching to Arts/Sc./Com. students
- 4=Awareness programme by NCC,NSS and Red cross participants
- 5=Extra mural talk by academicians
- 6=Appointment of contractual lecturers against vacant permanent posts.



Name: Dr. C.B.Dutta



Name: Sri Babulal Behera

Signature of the Co-ordinator , IQAC

Signature of the Chairperson ,IQAC

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Annexure I

Abbreviations:

- CAS - Career Advanced Scheme**
- CAT - Common Admission Test**
- CBCS - Choice Based Credit System**
- CE - Centre for Excellence**
- COP - Career Oriented Programme**
- CPE - College with Potential for Excellence**
- DPE - Department with Potential for Excellence**
- GATE - Graduate Aptitude Test**
- NET - National Eligibility Test**
- PEI - Physical Education Institution**
- SAP - Special Assistance Programme**
- SF - Self Financing**
- SLET - State Level Eligibility Test**
- TEI - Teacher Educational Institution**
- UPE - University with Potential Excellence**
- UPSC - Union Public Service Commission**

Annexure-I
DALMIA COLLEGE, RAJGANGPUR: JHARBEDA CAMPUS
ACADEMIC CALENDAR FOR
ACADEMIC SESSION 2012-13

Sl. No	Events	1st Year	2 nd Year	3 rd Year
1	Re admission to next higher class		30/07/2012 to 01/08/2012	30/07/2012 to 01/08/2012
2	Re opening of College (after Vacation)		18/06/2012	18/06/2012
3	e- Admission	As per Govt. datelines		
4	Classes Start	01/08/2012	18/06/2012	18/06/2012
5	Reporting Shortage of Attendance	1st week of September	1st week of September	1st week of September
6	VST Examination	2 nd week of September	2 nd week of August	2 nd week of August
7	College Election	As per Govt. notification	As per Govt. notification	As per Govt. notification
8	Seminar Classes	20/08/2012to 10/11/2012	20/08/2012to 10/11/2012	20/08/2012to 10/11/2012
9	Literary Competitions	2 nd week of December	2 nd week of December	2 nd week of December
10	Cultural Competitions	07/01/2013 to 22/01/2013	07/01/2013 to 22/01/2013	07/01/2013 to 22/01/2013
11	Reporting Shortage of Attendance	2 nd week of November	2 nd week of November	2 nd week of November
12	Test/Half yearly Examination	3 rd week of November	3 rd week of November	3 rd week of November
13	Filling of forms for University Examination	As per University notification	As per University notification	As per University notification
14	Annual Sports	07/01/2013 to	07/01/2013 to	07/01/2013 to

		22/01/2013	22/01/2013	22/01/2013
15	Annual Drama	07/01/2013 to 22/01/2013	07/01/2013 to 22/01/2013	07/01/2013 to 22/01/2013
16	Annual Function	07/01/2013 to 22/01/2013	07/01/2013 to 22/01/2013	07/01/2013 to 22/01/2013
17	Last Teaching day	28/02/2013	28/02/2013	28/02/2013
18	University Examination	As per University notification	As per University notification	As per University notification
19	Last working day	2 nd week of May 2013	2 nd week of May 2013	2 nd week of May 2013

Annexure-II

Academic session: 2012-2013

Item No 1.3

Feedback from the stake holders

A. Alumni:

The members of the Alumni Association suggested to hold more doubt clearing classes and examination oriented discussions in the class rooms. They also suggested the use of audio-visual equipments for class teaching. They expressed their satisfaction the way the science laboratories are maintained and numbers of seminars being held in the teaching departments.

B. Parents: The parents from the locality wanted to

C. Employer

The members of the Managing Committee were satisfied about the progress of the institution and expressed their willingness to cooperate the teachers and students for all kinds of developmental works.

D. Students:

The students wanted to communicate to the University through the college authority to hold the University Examination and publish the results in time. They also wanted to have more interactive sessions to improve their speaking ability.

Item No. 7.3 Details of two best practices followed by the institution:

Seminars and symposia are integral parts of a study curriculum. It is binding for a student to give at least one seminar and participate in group discussions being held in the institution from time to time. The students are encouraged to use power point presentation while presenting a seminar to make them more computer savvy. A window has been provided to the students where news clips are displayed. Further all kinds of magazines are also provided in the library to keep the students up to date on current affairs and recent advances in Science, Literature and Business.