Annual Quality Assurance Report (AQAR)

(*Revised in October 2013*)

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O Box.No. 1075, Opp: NLSIU Nagarbhavi , Bangalore – 560072 India

Note :

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (capuaqar@gmail.com).The file name needs to be submitted with Track ID of the institution and College Name. For example MHCOGN16601-Samundra Arts and Science College, Taliamuegu-Maharashtra.doc or EC_32_a &a_143 dated 3-5-2004-Samudra Arts and Science College, Talismegu- Maharashtra.doc. The Higher Education Institutions need not Submit the printed/hard copy to NAAC .The acknowledgements would be sent to the institutions Through e-mail

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC , through its IQAC .The report is to detail the tangible results achieved in key area, specially identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example , July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for Example 2013-14)

2011-12

I. Details of the Institution

1.1. Name of the Institution

Dalmia College ,Rajgangpur

1.2. Address Line 2

Po. JHARBEDA

Address Line 2

VIA- TUNMURA

CITY/Town

Dist- SUNDARGARH

State

ODISHA

PIN Code

770070

Institution e-mail address

dalmiacollege.rgp@gmail.com

Contact Nos.

+919438391066

Name of the Head of the Institution:

BABULAL BEHERA

Tel No. with STD Code:

+919438391066

Mobile :

+919438391066

Name of the IQAC Co-ordinator

DR.CHIRABRATA DUTTA

Mobile :

+919437083161

IQAC e-mail address :

iqac.dalmiacollege@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

ORCOGN21187

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5- 2004.
This EC no. is available in the right corner-bottom
Of your institution's Accreditation Certificate)

EC/137/48 , Dated. 21.09.2005

1.5 Website address :

dalmia college.rgp.ac.in

Web –link of the AQAR:

dalmiacollege.rgp.ac.in/AQAR 2011-12.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc.

1.6. Accreditation Details

Sl.NO.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	72.50	2005	2010
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

21.09.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011

 i. AQAR 2005-06:Letter no.1829, dated   14.10.2006

ii. AQAR 2006-07:Letter no. 054/055, dated 09.01.2008

iii. AQAR 2007-08:Letter no.1363 , Dated 16.10.2008

iv. AQAR 2008 -09:Letter no.2654, dated 05.05.2009

v. AQAR 2009-10:Letter no.672 dated 05.05.2010

1.9 Institutional Status

University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

 Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

 Autonomous College of UGC   Yes [ ]   No [√]

 Regulatory Agency approved Institutions   Yes [ ]   No [√]

 (eg. AICTE,BCI ,MCI ,PCI , NCI)

Type of Institution   Co-Education [√]   Men [ ]   Women [ ]

          Urban [ ]   Rural [√]   Tribal [√]

Financial Status   Grant-in-aid [√]   UGC2(f) [√]   UGC 12B [√]

          Grant-in-aid+ Self Financing [ ]   Totally Self-financing [ ]

 1.10   Type of Faculty /Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI(Phys Edu) [ ]

TEI(Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [   ]

1.11 Name of the Affiliating University (for the Colleges)   SAMBALPUR UNIVERSITY

1.12 Special status conferred by Central /State Government –UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. University

University with Potential for Excellence   UGC –CPE

DST Star Scheme   UGC –CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG Programmes   Any other (Specify

UGC-COP Programmes

2. IQAC Composition and Activities

2.1   No. of Teachers   **05**

2.2   No. of Administrative/Technical staff   01

2.3   No. of Students

2.4   No. of Management representatives

2.5   No. of Alumni

2.6 No. of any other stakeholder and
     Community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External Experts   02

2.9 Total No. members   08

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders :   No.   04   Faculty   02

Non- Teaching Staff Students   01   Alumni   01   Others   [ ]

2.12 Has IQAC received any funding from UGC during the Year ?   Yes [ ]   No   √

   If Yes , mention the amount   X

2.13 Seminars and Conferences (only quality related)
i. No.   of Seminars/Conferences /Workshops/Symposia by the IQAC

   Total Nos.   40   International [ ]   State [ ]   Institution Level   40

   ii. Themes   ACADEMIC RELATED

2.14 Significant Activities and contributions made by IQAC

Significant Activities	Contributions made
1=Organisation of National/Departmental Seminar	Motivating teachers and students to participate
2=Computerisation of Library for easy access	Motivating teachers and students to acess the computerized library
3=Functioning of Grievance redressal cell	Motivating students to take the help of the cell
4=Functioning of placement cell	Motivating students to avail the opportunity
5=Attending refresher course	Motivating faculties to avail the opportunity
6=Continuance of Add-on course(Advanced diploma)	Motivating students to avail the opportunity for better placement.

2.15 Plan of Action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1=Organisation of National/Departmental Seminar 2=Functioning of Grievance redressal cell	Organized Wellfunctioning
3=Computerisation of Library for easy access 4= Functioning of placement cell 5= Attending refresher course 6=Continuance of Add-on course	Computerised Wellfunctioned Faculties were encouraged Continued wih good response.

- Attach the Academic Calendar of the year as Annexure.

2.16. Whether the AQAR was placed in Statutory body   yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other [ ] body

Provide the details of the action taken

Directed to fill up the existing vacancies by appointing contractual faculties.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes added During the year	Number of Self-Financing Programmes	Number of value Added/Career Oriented Programmes
Phd				
PG				
UG	03			
PG Diploma				
Advanced Diploma				01
Diploma				
Certificate				
Others				
Total	03			01

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum : CBCS/Core /Elective options

(ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	
Trimester	

Annual	03(BA,BSC, B.COM)

1.3 Feedback from stakeholders *   Alumni   [√]   Parents [√]   Employers [ ]   Students [√]

   (On all aspects)

Mode of Feedback : Online [ ]   Manual [√]   Co-Operating Schools(for PEI) [ ]

*Please provide an analysis of the Feedback in the Annexture

1.4 Whether there is any revision /update of regulation or syllabi , if yes mention their salient aspects.

As per syllabi provided by the University

1.5 Any new Department/Centre introduced during the Year , If yes , give details.

NO

Criterion – II

2. Teaching , Learning and Evaluation

2.1 Total No. of
    Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	23	14	-	

2.2 No. of permanent faculty with ph.D.   [07]

2.3. No. of faculty positions
    Recruited (R)and Vacant (v)
    during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	03		07					03	10

2.4 No. of Guest and Visiting faculty
and Temporary faculty

[01]   [ ]   [02]

2.5. Faculty participation in conferences and symposia :

No. of Faculty	International Level	National Level	State Level

---

Attended		45	
Presented papers		03	
Resource Persons			

2.6 Innovative process adopted by the institution in Teaching and Learning :

i)Spoken English class introduced

ii)Extra classes were arranged for weak students

iii)Student feedbacks were taken frequently for improvement in teaching.

2.7 Total No. of actual teaching days
    During this academic year

242

2.8 Examination/Evaluation Reforms initiated by
    The Institution (for example:Open Book Examination, Bar coding,
    Double Valuation, Photocopy , Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum
    Restructuring /revision/syllabus development
    As member of Board of Study/FacultyCurriculum Development workshop

0	0	3

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
     Distribution of pass percentage :

Title of the Programme	Total no. of students Appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	86		1.58	11.11		20.93%
BSC	61	12.06	31.03	6.89		36.06%
BCOM	93	28.57	14.28	60.71		40.86%

2.12. How does IQAC Contribute / Monitor / Evaluate the Teaching & Learning process :

Periodic assessment is done in the class rooms to evaluate the efficiency of the Students.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of Faculty benefitted
Refresher Courses	00
UGC- Faculty Improvement Programme	i)Attending seminars…..04 ii)Addressing extra mural talk…..04 iii)Attending conferences……………01 iv)Utilising library during leisure hours…38
HRD Programmes	
Orientation Programmes	
Faculty exchange Programmes	
Staff training conducted by the Uiversity	
Staff training conducted by other institutions	
Summer/Winter Schools , Workshops , etc.	
Others	

2.14. Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled During the year	Number of positions filled temporarily
Administrative Staff	39	03	01	02
Technical Staff	00			

Criterion – III
3. Research , Consultancy and Extension
3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the institution

The IQAC HAS INITIATED THE FACULTY MEMBERS IN PROMOTING RESEARCH CLIMATE

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	1,64,000	
Outlay in Rs. Lakhs				continuing

3.4. Details on research publications

	International	National	Others
Peer Review Journals	AIP.06-2012		
Non-Peer Review Journals			
e-Journals			
Conference Proceedings	25		

3.5 Details on Impact factor of publications:

Range [　] Average [√] h-index [√] Nos. in SCOPUS [　]

3.6 Research funds sanctioned and received from   various funding agencies ,industry and other organizations

Nature of the project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects	18 Mths	UGC	1,64,000	1,64,000
Interdisciplinary Projects				
Industry sponsored				
Industry sponsored by the University / College				
Students research projects *(other than compulsory by the University)*				
Any other (Specify				
Total				

3.7 No. of books published i) With ISBN No. [　]   Chapters in Edited Books [　]

II) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ] CAS [ ] DST-FIST [ ]

DEP [ ] DBT Scheme/ funds [ ]

3.9 For Colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (Specify) [ ]

3.10. Revenue generated through consultancy   [NIL]

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number		01			39
Sponsoring Agencies		UGC			

3.12 No. of faculty served as experts , chairpersons or resource [01] persons

3.13. No. of collaborations   International [ ]   National [ ]   Any other [01]

3.14. No. of linkages created during this year [ ]

3.15 Total budget for research for current year in   lakhs :
From funding agency [ ]   From Management of University College [N.A.]

Total [N.A.]

3.16 No. of patents received th
This year…..NA

Type of Patent		Number
Nation	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17. No. of research
awards/recognitions received by faculty and research fellows
Of the institute in the year:N.A.

Total	International	National	State	Dist	College

3.18. No. of faculty from the Institution   01

Who are ph.D. Guides   01
And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution   NIL

3.20 No. of Research scholars receiving the Fellowships
(Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of Students Participated in NSS events,

University Level ☐   State Level 04

National Level 04   International Level ☐

3.22 No. of Students Participated in NCC events,

University Level ☐   State Level 01

National Level 03   International Level ☐

3.23 No. of Awards won in NSS

University Level ☐ State Level ☐

National Level ☐ International Level ☐

3.24. No. of Awards won in NCC :

University Level ☐ State Level 01

National Level ☐ International level ☐

3.25 No. of Extension activities organized

University forum ☐ College forum 02

NCC ☐ NSS ☐ Any other ☐

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme undertaken by N.S.S. Volunteers in the village,Jharbeda.
- Participation of N.C.C. volunteers in 26th January at Rajgangpur block colony.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of	Total
Campus area	29.62			
Class rooms	20			
Laboratories	08			
Seminar Halls	01			

No. of important equipments purchased (≥ 1-0 lakh) during the current year.		1. Photocopier cannon-02 2.Interative white board + clarity visualize 3.Diesel genartaor	UGC	03
Value of the equipment purchased during the year (Rs. in Lakhs)		1= 2,03,830 2=2,97,937 3= 3,65,000	UGC	866767
Others				NIL

4.2 Computerization of administration and library

The Office , Admission , Examination , Accounts and Library are fully

Computerized with LAN connection.

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No	Value	No.	Value
Text Books	18217	1275190	228	15960	18445	1291150
Reference Books	6787	477100	70	7000	6857	484100
e-Books						
Journals	13	13000	01	1000	14	14000
e-Journals						
Digital Database						
CD & Video						
Others (Specify)						

4.4 Technology up gradation (overall)

	Total	Computer	Internet	Browsing	Computer	Office	Departments	Others

	Computers	Labs		Centres	Centres			
Existing	19		01	01	01			
Added	03							
Total	22							

4.5 Computer, Internet access , training to teachers and students and any other programme for technology Upgradation (Networking , e-Governance etc.)

Computer education is provided to the Students and the Staff members.

4.6 Amount spent on maintenance in lakhs :

i) ICT   70,624

II) Campus Infrastructure and facilities   70,669

iii) Equipments   8,85892

iv) Others   Library   60,576

TOTAL :   1087761

Criterion -V

5. Student Support Progression

5.1 Contribution of IQAC in enhancing awareness about students support services

Students participated in NSS,NCC and Red Cross programmes for enhancing awareness

5.2 Efforts made by the institution for tracking the progression

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
395	51	337			783	435	64	264			763

UG	PG	Ph.D	Others
863			

NIL

NIL

No	%
397	46

No	%
466	54

Arrangement of proctorial classes and Parent Teachers interaction in innovative works.

5.3(a) Total Number of Students

 (b) No. of Students out side the State

 (c) No. of International Students

        Men   Women

Demand ratio   :2.2:1   Dropout %:2.8%

5.4 Details of Student support mechanism for coaching for competitive examination (if any)

NA

  No. of Students beneficiaries | NA |

5.5 No. of students qualified in three examinations

NET [ ] SET/SLET [ ] GATE [ ] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of Student counselling and career guidance

Student Counselling and career guidance have been done through seminars and Symposia.

No. of students benefitted | ALL |

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	35	02	00

5.8 Details of gender sensitization programmes

An anti-Sexual harassment Cell formed earlier became more active

5.9 Students Activities

5.9.1 No. of Students participated in Sports , Games and other events.

State/University Level | 06 | National Level [ ] International Level [ ]

No. of students participated in cultural events

State/University level [   ]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports , Games and other events

Sports : State/University level [02]   National level [   ]   International level [   ]

Cultural : State/University level [   ]   National level [   ]   International level [   ]

5.10 Scholarship and Financial Support

	Number of Students	Amount
Financial support from institution		
Financial support from government	396	1861200
Financial support from other sources		
Number of students who received International / Nation recognitions		

5.11 Student organized / initiatives

Fairs :   State/University level [   ]   National level [   ]   International level [   ]

Exhibition : State /University level [   ]   National level [   ]   International level [   ]

5.12 no. of Social initiatives undertaken by the students [01]

5.13 Major grievances of students (if any) redressed : No

Criterion – VI

6. **Governance , Leadership and Management**

6.1 State the Vision and Mission of the institution

> The Vision and Mission of our institution is to make the Students and the Staff members aware of Creativity and positivism in all sorts of Academic sphere.
>
> Promoting human values and assisting the preservation of culture and tradition.

6.2 Does the Institution has a management Information System.

yes

6.3 Quality Improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Board of Study constituted by the University develops the curriculum

6.3.2 Teaching and Learning

Regular Classes are being held with interactive Sessions

6.3.3 Examination and Evaluation

Examination and evaluation work is done by the University

6.3.4 Research and Development

The faculty members are encouraged to take up research work.

6.3.5 Library , ICT and physical infrastructure / instrumentation

Internet access to library and IT Laboratory.

6.3.6. Human Resource Management

Human Resource Management system has been activated for the staff members under Govt. Scheme.

6.3.7.   Faculty and Recruitment of staff

Recruitment for vacancy positions is done regularly.

6.3.8 Industry Interaction / Collaboration

Active Collaboration with OCL India Ltd and OISL LTD for infra-structure development.

6.3.9 Admission of Students

Online admission system has been adopted under the project SAMS.

6.4 Welfare Schemes of

6.5 Total corpus fund generated

6.6. Whether annual financial audit has been done   Yes   √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

Audit type	External		Internal	
	Teaching			
	Non-teaching			
	Students			
	Yes/No	Agency	Yes/No	Authority
Academic	YES	GOVT.	YES	PRINCIPAL
Administrative			YES	PRINCIPAL

6.8 Does the University /Autonomous College declares results within 30 days ?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University /Autonomous College for Examination Reform ?

NA

6.10. What efforts are made by the University to promote autonomy in the affiliated /constituent College ?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association actively participated in the development process.

6.12 Activities and support from the Parent – Teacher Association

The PTA has been constituted and regularly consulted.

6.13 Development Programmes for support staff

Basic computer Education is provided for all support staff in the carmpus.

6.14. Initiatives taken by the institution to make the campus eco-friendly

Dustbins have been placed through out the campus, Large-Scale plantation has been done to protect the environment; cleanliness is strictly adhered to.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

Extra classes were taken by the professors to mobilize the creativity and academic improvement among the Students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Library was fully computerized.Add-on course continued.Importance was given to placement of students etc.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self –study Manuals)*

> Diploma in Tourism as add-on-course was introduced for Commerce Students
>
> Regular Feed-back from the Students are collected.

❖ *'Provide the details in annexure (annexure need to be numbered as I, II, III)*

7.4 Contribution to environmental awareness /protection

> Dustbins have been provided in many places to keep the campus clean.
>
> Large scales plantations have been done with students participation.

7.5 Whether environmental audit was conducted ?   √ Yes   ☐ No

7.6 Any other relevant information the institution wises to add . (for example SWOT Analysis)

> Steps will be taken to improve the spoken English ability of the students.
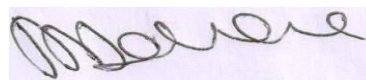
8**. Plans of institution for next year**

> 1= Science department to be equipped with more laboratory equipments.
>
> 2= Audio-Visual mode of teaching facility be provided to all classes.
>
> 3=Placement cell to be more active.

Name: Dr. C.B.Dutta   Name:-Sri Babulal Behera

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

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Abbreviations :

CAS	-	**Career Advanced Scheme**
CAT	-	**Common Admission Test**
CBCS	-	**Choice Based Credit System**
CE	-	**Centre for Excellence**
COP	-	**Career Oriented Programme**
CPE	-	**College with Potential for Excellence**
DPE	-	**Department with Potential for Excellence**
GATE	-	**Graduate Aptitude Test**
NET	-	**National Eligibility Test**
PEI	-	**Physical Education Institution**
SAP	-	**Special Assistance Programme**
SF	-	**Self Financing**
SLET	-	**State Level Eligibility Test**
TEI	-	**Teacher Educational Institution**
UPE	-	**University with Potential Excellence**
UPSC	-	**Union Public Service Commission**

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DALMIA COLLEGE, RAJGANGPUR: JHARBEDA CAMPUS
ACADEMIC CALENDAR FOR
ACADEMIC SESSION 2011-12

Sl. No	Events	1st Year	2nd Year	3rd Year
1	Re admission to next higher class		02/07/2011 to 05/07/2011	02/07/2011 to 05/07/2011
2	Re opening of College (after Vacation)		20/06/2011	20/06/2011
3	e- Admission	As per Govt. datelines		
4	Classes Start	04/08/2011	20/06/2011	20/06/2011
5	Reporting Shortage of Attendance	Ist week of September	Ist week of September	Ist week of September
6	VST Examination	2nd week of September	2nd week of August	2nd week of August
7	College Election	As per Govt. notification	As per Govt. notification	As per Govt. notification
8	Seminar Classes	22/08/2011to 12/11/2011	22/08/2011to 12/11/2011	22/08/2011to 12/11/2011
9	Literary Competitions	2nd week of December	2nd week of December	2nd week of December
10	Cultural Competitions	3nd week of December	3nd week of December	3nd week of December
11	Reporting Shortage of Attendance	2nd week of November	2nd week of November	2nd week of November
12	Test/Half yearly Examination	3nd week of November	3nd week of November	3nd week of November
13	Filling of forms for University Examination	As per University notification	As per University notification	As per University notification
14	Annual Sports	Ist week of January 2012	Ist week of January 2012	Ist week of January 2012

15	Annual Drama	2nd week of January 2012	2nd week of January 2012	2nd week of January 2012
16	Annual Function	Ist week of February 2012	Ist week of February 2012	Ist week of February 2012
17	Last Teaching day	29/02/2012	29/02/2012	29/02/2012
18	University Examination	As per University notification	As per University notification	As per University notification
19	Last working day	2nd week of May 2012	2nd week of May 2012	2nd week of May 2012

Annexure-II

<u>Academic session: 2011-2012</u>

Item No 1.3

<u>Feedback from the stake holders</u>

A. Alumni:

 Members of the Alumni Association of Dalmia College, Rajgangpur wanted that the library should be computerised and the students and members of the staff be provided with internet access. They assured the Principal to provide all sorts of help to implement the programme. They had given emphasis on engaging more extra classes for weak students.

B. Parents:

The parents were happy to know that the college has initiated a computer programme in collaboration with Unitech as a service provider in the college campus. They were also satisfied to see the greenery in and around the campus. They wanted that more plantation be done in and around the campus and more drinking water facilities be created in the college to provide clean and pure water.

C. Employer:

The Managing Committee wanted the office to be fully computerised and asked the Principal to apply for funds to the UGC and the state Government for purchase of more computers and peripherals. They however expressed their satisfaction over the way the office is functioning. They also emphasized on providing basic computer training to the administrative staff of the office.

D. Students:

The students actively participated in the National Seminar held by the Science faculty on conservation of biodiversity and wanted that more seminars be held regularly so as to enable them to listen to learned speakers. They were also very enthusiastic about the steps taken for beautification of the campus and welcomed the idea of holding more extra classes for the weak students.

Item No. 7.3 Details of two best practices followed by the institution:

It was felt that the students undergoing undergraduate courses should be provided with some vocational training/course with corporate exposure. Therefore, Diploma in Tourism was introduced for the Commerce students as add-on course with UGC assistance. This facility was availed by 70 students who completed the Certificate, Diploma and Advanced Diploma in Tourism. Further, feedbacks from the students are regularly collected to improve and bring in improvisation in classroom teaching.