Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DALMIA COLLEGE,RAJGANGPUR**
Name of the head of the Institution	**SRI ASHOKA KUMAR PANDA**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08763714880**
Mobile no.	**9438760686**
Registered Email	**dalmiacollege.rgp@gmail.com**
Alternate Email	**iqac.dalmiacollege@gmail.com**
Address	**AT/PO-JHARBEDA CAMPUS**
City/Town	**RAJGANGPUR**
State/UT	**Orissa**
Pincode	**770070**
2. Institutional Status	

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**SRI SAROJ RANJAN DAS**
Phone no/Alternate Phone no.	**09668085144**
Mobile no.	**8917248186**
Registered Email	**iqac.dalmiacollege@gmail.com**
Alternate Email	**dalmiacollege.rgp@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://dalmiacollegergp.ac.in/aqar
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://dalmiacollegergp.ac.in/assets/documents/downloads/1648620036_18f53715b4d63ed26978.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.50	2005	21-Sep-2005	20-Sep-2010
2	B	2.28	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	**21-Sep-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

View File

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

View File

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

World bank team paid a visit to interact with the college members. Various career counselling were done in collaboration with Business firms College invites notable institution for extramural talk Planed Construction is under processed.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan to construct additional class room over Physic laboratory .	Construction work started and under processed.
Career counselling cell be advised to arranged campus drive.	Campus selection drive done by IIPM ,Kansbahal ,Techno management by RIMS Rourkeka.
Extra mural talks to be held.	ERIC education foundation Kalinga Bihar, BBSR, gave talks on ‘Human behaviour & Moral ethics’.

Tutorial groups to be formed to solve the difficulties of the students.	Additional classes were arranged for weak students to help them catch up with the studies. Periodical test were held .
Interaction meeting with world bank team To be organized as per the schedule.	World Bank team visited the college to interact with the members.
Parents teachers meeting to be held in the college.	Parents teachers meeting held.
Vacancies to be filled up by walking interview of teaching and non teaching faculties member.	Vacancies are filled up by contractual faculties for the post of lab asst. in Biology , Jr. Librarian ,In education, Political Science ,Botany, Zoology ,Physics , Chemistry ,Mathematics ,Commerce and Economics.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	22-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information Systems is operative in the college. The MIS pervades the Following areas of institutional activities: 1. SMS gateway to send important notifications to different stakeholders of the college regarding filling up of Forms, admissions (SAMS PORTAL), examinations (LOKSEBA ADHIKARI PORTAL) , receiving Post Matric scholarship (PRERANA PORTAL), eMedhabruti (SAMS PORTAL), salary to staff (HRMS PORTAL) 2. Installation of notice board in both college and hostel campuses. 3. Up gradation of the college website with special importance to MIS. 4. Communication of important information to general public through website and

	Conventional notices. 5. Regular exercise of eadmission through Govt. Portal i.e. Student Academic management System 6. Sending leave applications (DL EL) through online portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The staff council meeting is scheduled to chalk-out a plan and progress in the beginning of the Academic year. Soon after the admission of the first year is completed, the induction meeting is held. The induction meeting is organized to create awareness among students about new course on CBCS syllabus, on exam pattern and also to familiarize them with departments, to create awareness on scholarship offer for the session and to acquaint them with environment of the institution. The college time table in charge prepares the maser time table for Arts, Science and Commerce of the college according to credit point of CBCS system. Departmental time table and college calendar is also distributed in the same induction meeting. Teachers make their plan and progress according to their course allotment. The head of the department distributes the syllabus among other faculty members according to the work load. He also monite4rs the lesson plan and progress and submits on regular basis to the authority There have been number of meetings held with alumina, parents to discuss about wellbeing of the students. There also other activities conducted for students like seminar, extra mural talk, remedial classes, study tour, class tests, internal test, semester examination, projects and practical. To improvise the overall standard of the students; parent’s feedback is taken and implemented. Apart from curricular activities, extracurricular activities distributed by the authority in each session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	STATE MODEL SYLLABUS SECC-1 (COMMUNICATIVE ENGLISH) & SECC-2(QUANTITATIVE AND LOGICAL THINKING	17/07/2019
BA	STATE MODEL SYLLABUS SECC-1 (COMMUNICATIVE ENGLISH) & SECC-2(QUANTITATIVE AND LOGICAL THINKING	17/07/2019
BSc	STATE MODEL SYLLABUS SECC-1 (COMMUNICATIVE	17/07/2019

	ENGLISH) & SECC-2(QUANTITATIVE AND LOGICAL THINKING	
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONOURS- ECONOMICS, POL.SC, HISTORY, LOGIC AND PHILOSOPHY, OIDA, EDUCATION, ENGLISH, HINDI	05/07/2016
BCom	HONOURS- ACCOUNTING	05/07/2016
BSc	HONOURS- ZOOLOGY, BOTANY, PHYSICS, CHEMISTRY, MATH	05/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SEC	17/07/2019	432
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback is filled by UG Students in usual practice. feedback is received from the students are per their satisfaction in various aspects of college i.e location, office, canteen, laborotory, library, administration and academic. The Average percentage is calculated according to the grade points given by the students in various criteria. The strength and weaknesses pointed

by the students are summarized. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that is organised by the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in GB of the college for necessary action. Strengths of the college are also taken into consideration for further up-gradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honsours-English, Hindi, Odia,Economics, History, Poll.Science,Logic & Philosophy ,Education	256	252	202
BCom	Honours-Accounting	256	149	148
BSc	Honours-Physics ,Chemistry , Maths, Botany, Zoology	128	150	82

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	432	Nill	35	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	10	5	5	5	5

No file uploaded.

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor Mentee system in the college has practiced,whereby a tutor was provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance.Under the Mentor system, the full time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full time teacher as their mentor. The classes, where there are huge numbers of students, have been assigned more than one mentor .The mentors are responsible for academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational Background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
432	35	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	25	18	10	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	6th semester	07/10/2020	20/10/2020
BCom	BCom	6th semester	07/10/2020	20/10/2020
BA	BA	6th semester	07/10/2020	20/10/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Honours courses. Some Departments are also evaluating their Departmental students through organizing debates, extempore, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the

General course students. Moreover, the college has begun the consideration of taking the class tests under newly introduced CBCS system through OMR sheets from the coming years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college calendar is prepared at the beginning of the year and distributed among the staff and students at the induction meeting. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. Schedule of other activities such as Parent teacher meeting, College social and other cultural programmes, College sports etc are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bsc	BSc	BSc	99	39	39
BCom	BCom	Bcom	123	58	47
BA	BA	BA	116	69	59

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://dalmiacollegergp.ac.in/assets/documents/downloads/1648627082_7fe51b12a9cfad6c3bc6.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

APPLICATION OF BIOTECHOLOGY IN AUGMENTATION OF FOOD PRODUCTION	DEPARTMENT OF ZOOLOGY	24/01/2020
TISSUE CULTURE	COLLABORATION OF DEPARTMENT OF BOTANY AND ZOOLOGY	24/02/2021

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Mathematics	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	4	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SELF DEFENCE	Govt . College Sudergarh.	5	150
PLANTATION	NSS,NCC	10	80
BLOOD DONATION	YRC	6	22
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
FIT INDIA MOVEMENT	NSS, NCC, YRC AND OTHERS	AWARENESS	16	154
Swachh Bharat	GOVT. OF ODISHA	CLEANING CAMPUS	9	120
Aids Awareness	YRC	AWARENESS	5	50
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
World Bank	29/05/2019	Improve quality of students education, Quality of Institution improving NAAC grade, Increasing graduation rate by Women/ST/SC and total students. improving MIS.	6

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11700000	400000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAX	Fully	FIRST	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18997	7173201	Nill	Nill	18997	7173201
Reference Books	9507	356064138	20	7660	9527	356071798

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	35	12	1	0	0	5	9	0	9
Added	0	0	0	0	0	0	0	0	0
Total	35	12	1	0	0	5	9	0	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
13000000	0	1000000	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

In the beginning of the session the budget of the college is placed in the meeting of the Finance Committee and budgetary provisions are made for all these facilities. The IQAC approves the budget or any major expense made for any such facility. The maintenance mechanisms followed by the institution are as follows: Maintenance of academic facilities- For all academic requirements like books and journals, IT facilities, organizing special lectures, seminars or workshops, demands are placed by the departmental heads or the teachers of the departments concerned in writing to the Principal. Approximate budgets are also stated on most occasions. The Principal places the requisition or demands in the meetings of the IQAC, Finance Committee, Library Committee, or any other relevant committee. Tender notification is then done for bulk purchases. Otherwise, local vendors supply the necessary items. Financial rules of the government are strictly followed for all purchases. All the departments and constituent units of the college are well connected to the office in this regard. Apart from the regular cleaning of the labs and classrooms, for any urgent maintenance on the part of electricity, plumbing, lab machineries, computers, the office arranges everything according to the demands raised by the departments and other units. Seminar Hall is used for the conduct of academic activities programmes. They are maintained by the support staff or the non-teaching staff. Sports amenities are also maintained by the support staff. The NSS/NCC also contributes regularly participating in cleanliness drive carried inside the college campus. Recognizing the importance of ICT as a complementary process in education the College is committed to upgrading its IT infrastructure and associated facilities on a regular basis. The purchase of hardware and up-gradation of software is need based. The College administration in coordination with the various Committees makes plans and decides on strategies regarding this matter.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post metric Scholarship	650	4541474
Financial Support from Other Sources			
a) National	00	Nill	0
b)International	00	Nill	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
OCL INDIA LTD.	25	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	19	BA	BA	Govt.Auto., S.U, G.M, UTKAL UNIVERSITY	MA
2019	12	BCom	BCom	Govt.Auto., S.U, G.M, UTKAL UNIVERSITY	MCom
2019	14	BSc	BSc	Govt.Auto., S.U, G.M, UTKAL UNIVERSITY	MSc
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day Celebration	Institutional	1300
Constitution day celebration	Institutional	500
Republic Day and Independance Day Celebration	Institutional	300
Saraswati Puja , Ganesh Puja	Institutional	240
Annual sports	Institutional	350
Freshers Welcome	Departmental	1100

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is a fully aided NonGovt. College controlled by Dept. of Higher Education, Govt. of Odisha, but managed by Governing Body of the College of which the local MLA is the President and the Principal is the Secretary of the Governing Body. The members of teaching and nonteaching staff receiving the

salary from the Govt. are governed under the principle of transfer and posting by the Dept. of Higher Education. But, the management staff are being recruited and paid under the policy of the management by the governing body of the college. The institution functions smoothly even though there are two types of staff. The Principal is the sole authority of the College as far as academic, accounts cocurricular, extracurricular activities are concerned. He takes all the decisions in consultation with all members of staff. But, the general policy of the Dept. of Higher Education, Govt. of Odisha and the College Governing Body are the basis of functioning of the College. The College has a Staff Council under the chairmanship of the Principal and it is being held time to time to take decisions in respect of academic activities. Every year, Govt. provides Common Minimum Standard (CMS) which is like a academic calendar and it helps to perform the activities of the College. The institution also conducts meeting of IQAC which is a guiding force of our performance. The faculties are encouraged to enhance their ability through seminars. Transparency is always maintained by the members of staff and particularly by the persons in charge of account section. Every year, an internal audit is being conducted for checks and balance, even though the institution is audited by the Local Fund Audit of Govt. of Odisha.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Motivating and facilitating the faculty members to participate in Refresher Orientation courses. ? Arrangement of computer training programmes related to Tally and MS office for Nonteaching staff ? Selfappraisal of the teachers through maintenance of Academic Diary. ? Maintenance of Grievance Redressal Cell, AntiRagging Committee, Sexual Harassment Committee. ? Salary disbursement of aided staff under department of higher education are done through HRMS portal.
Admission of Students	Online Application for Admission in to both intermediate and UG courses are done through SAMS portal under department of higher education Govt of Odisha. Including online payment of admission fees by the selected students generated through SAMS portal based upon Govt. Rules for reservation of different categories Online admission is made strictly on the basis of merit.
Curriculum Development	Complementing traditional written examination with Project work and seminar presentation based evaluation.
Examination and Evaluation	College has complemented traditional written examination with project work

	assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.
Library, ICT and Physical Infrastructure / Instrumentation	Procurement of more equipment, teaching aids and books under OHEPEE fund Procurement of more desktop and laptop computers under OHEPEE fund. Installation of Three phase power supply, First aid Box, Biometric devices, Fire extinguishers, RO drinking water facility for the college are proposed to be undertaken from OHEPEE Fund.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Offline leave requisition system. Installed CCTV to bring transparency in college administration. Notice display system for students and other stakeholder. Regular exercises of HRMS (Human resources management System) process through Govt. portal. Submission of retirement related documents through epension portal. Initiative taken towards automation of Library.
Examination	Scheduled examinations conducted by Sambalpur University and publication of results are made available to the students through lokseba_odisha.in .
Finance and Accounts	Fully computerized office and accounts section. Maintenance the college accounts through manual cash book. Initiative has been taken for introduction of CAPA(College Accounting procedure automation)and registration has been made. Regular Annual audit has been updated up to 201718 by Govt. of Odisha. Reception of salary fund from Govt. through HRMS portal.
Student Admission and Support	Online admission including online payment gateway. Maintaining students database through SAMS Portal. Implemented online CBCS semester information system for UG Courses.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
indiction training program	2	06/01/2020	19/01/2020	14
Induction Training program	2	16/01/2020	29/01/2020	14
Induction traning program	5	09/12/2019	22/12/2019	14

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
35	35	21	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LOCAL FUND AUDIT, SUNDARGARH	Nill	Nill
Administrative	Yes	LOCAL FUND AUDIT, SUNDARGARH	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

As we have Parent teacher Association, we accept suggestions from the parents regarding academic development of their ward and implement the same. Parents are requested to convince their ward to make clear communication with teachers regarding any problems/ difficulties faced by them in the institution.

6.5.3 – Development programmes for support staff (at least three)

Short term loan facility is available for institute staff. Health Checkup programmes, Yoga Camp for the teaching, nonteaching staff and students are regularly organized. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per University norms. Maternity leave is en-cashed, Leave to teaching and non teaching staff are given as per the guidelines of Department of Higher Education, Government of Odisha.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme				
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NSS,NCC and YRC wings of college conducted green drive in campus i.e plating of trees , shrubs and also installed LED light bulb , rain water harvesting

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/12/2019	01	Worlds Aids Day	Public Health	40
2020	1	1	25/01/2020	01	National Voters Day	Public Awareness	30
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Road Safety Day	11/01/2020	17/01/2020	213
Blood Donation Camp	30/10/2019	30/10/2019	30
Constitution Day	26/11/2019	26/11/2019	400
Worlds Aids Day	01/12/2019	01/12/2019	250
National Voters Day	25/01/2020	25/01/2020	400
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Active Initiatives and surveys for setting up of Botanical Garden Use of organic manures and fertilizers in the college garden. Installation of ample number of Power Saving LED lights in both Campus Planting of plants trees (both perennial seasonal) inside the campus Set up of Garbage pits and separated into composable and decomposable. Steps have been taken for preservation of rain

water and use it for gardening.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Dalmia College has Active NSS, YRC and NCC Units, under the able leadership of six Programme Officers. All of these units actively engage in several activities involving the students, staff and the locality around. Dalmia college has got reputation in the field of sports. Many students participate in differnent sports activities organised by college, Sambalpur University and inter university level. Most of the girl students participate in self defence training programme voluntarily and some of them are also awarded.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The establishment of the DALMIA COLLEGE aims at Empowerment of Students through Higher Education in terms of academic excellence, in dissemination of employability opportunities and by developing both soft skills physical skills. The institution has always believed that the classroom teaching learning environment is strengthened by co-curricular activities like debates, quiz, paper presentation, music, dance, Painting, drama recitation. The skills and competencies discovered and developed by engaging in co curricular activities develop confidence, creative thinking ,a sense of self esteem, foster learning, teach teamwork, discipline and offer opportunities for leadership roles. The College conducts various programmes like Annual College Day, Socio-Cultural Competition, Students paper presentation, Various Days of celebration and Observance, knowledge enrichment programmes other cultural activities which enable students to showcase their talents and makes them vocal about the ongoing challenges faced by women in general. Week long Annual Cultural competition of the college fosters a healthy sense of competition among the students and provides a platform for their talents to be recognized and appreciated. The students feel a sense of empowerment by actively taking part in the events and forming a bond with their peers and the institution. Institution of feels proud for having University rank holders Sunjay Lakra (Philosophy Uni-1) . Sanjay Tidu (Philosophy Uni-4), Smita Rani Dung Dung (Philosophy Uni-8).

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

? Construction of seminar and conference hall ? Development of playground ? Renovation of staff quarter ? Construction of college guest house ? Installation of fire extinguisher and first aid box for college and hostels.